

MINUTES OF THE STATE PERSONNEL BOARD

June 15, 2000

Charleston, West Virginia

The State Personnel Board met on June 15, 2000 at 2:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were Chairman Roger Morgan, Board member Eugene Stump, Rev. Paul J. Gilmer and Sharon Lynch. Board member Elizabeth Harter was unable to attend the meeting. Joe E. Smith, Acting Director, Division of Personnel, Assistant Directors Tari McClintock Crouse, Perry Dotson, Max Farley, Mary Murphy, and Alma M. Legg, Secretary to Board, attended the meeting along with staff member Ginny Fitzwater.

The minutes of the May 18, 2000, meeting had been sent to the members of the Board prior to the meeting. Chairman Morgan asked for any additions or corrections. There being none, the May minutes were approved by unanimous consent.

CONSIDERATION OF PROPOSALS

DEPARTMENT OF ADMINISTRATION

Upon motion of Ms. Lynch, seconded by Mr. Stump, the State Personnel Board approved proposal #2077, to revise the pay grades for the following positions:

| <u>Title</u> | <u>From Pay Grade</u> | <u>To Pay Grade</u> |
|-------------------------------|-----------------------|----------------------|
| Information Systems Manager 1 | 17 (\$29,712-48,336) | 18 (\$31,800-51,720) |
| Information Systems Manager 2 | 19 (\$34,032-55,344) | 20 (\$36,420-59,220) |
| Information Systems Manager 3 | 21 (\$38,976-63,372) | 22 (\$41,712-67,812) |
| Information Systems Manager 4 | 22 (\$41,712-67,812) | 23 (\$44,640-72,564) |

The plan of implementation provides that salaries of incumbents below the minimum rate of the new pay grade shall be adjusted to the new minimum and salaries within the range of the new pay grade shall remain the same. This action has an effective date of July 16, 2000. Joe E. Smith, Acting Director, briefed the Board on the request.

DEPARTMENT OF HEALTH and HUMAN RESOURCES

Upon motion of Mr. Stump, seconded by Ms. Lynch, the State Personnel Board consented per proposal #2078, to the addition to the classified service of several managerial and executive positions except those positions which may be specifically exempt by law. This approval is contingent upon the issuance of a supporting Executive Order by the Governor as provided in *W.Va. Code* §29-6-4-(b). This action is effective June 16, 2000. Joe E. Smith, Acting Director, presented the proposal.

DEPARTMENT OF HEALTH and HUMAN RESOURCES

Mid-Ohio Valley Health Department

By letter dated June 14, 2000, Earl Burgess, Jr., Executive Director, Mid-Ohio Valley Health Department, advised the Personnel Board he wished to withdraw his request for a reduction-in-force.

CONSIDERATION OF PROPOSALS - contd.

BUREAU OF EMPLOYMENT PROGRAMS

The State Personnel Board considered the Bureau of Employment Programs proposal #2076, designating the Employment Service and Job Training Programs Divisions central office and the 21 local offices as distinct and separate organizational units for a reduction-in-force. The proposal died for a lack of a motion. Joe E. Smith, Acting Director, briefed the Board on the proposal.

DEPARTMENT OF HEALTH and HUMAN RESOURCES
Cabell-Huntington Health Department

Upon motion of Rev. Gilmer, seconded by Mr. Stump, the State Personnel Board approved proposal #2079, designating the Cabell-Huntington Health Department's Children's Dental Clinic as the organizational unit for a reduction-in-work hours. This action is effective no sooner than July 1, 2000. Perry Dotson, Assistant Director, Employee Information and Payroll Audit Section, briefed the Board on the proposal.


OTHER BUSINESS

Upon motion of Mr. Stump, seconded by Rev. Gilmer, the State Personnel Board, in accordance with Section 18.1 of the Division of Personnel Administration Rule, determined that James E. Fisher's secondary employment with St. Moritz, as specifically restricted, would not conflict with his employment with the General Services Division of the Department of Administration. Joe E. Smith, Acting Director, presented the proposal,

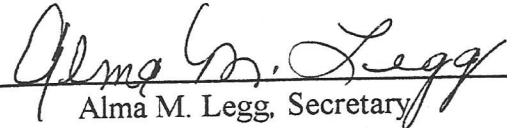
With no further business to discuss, Chairman Morgan entertained the motion to adjourn the meeting. The motion was seconded and passed.

NEXT BOARD MEETING

The next State Personnel Board meeting is scheduled for Thursday, July 20, 2000, at 2:00 p.m. in Building 6, Room B-425, State Capitol Complex, Charleston, West Virginia.



Roger Morgan, Chairman
State Personnel Board



Alma M. Legg, Secretary
State Personnel Board