

MINUTES OF THE STATE PERSONNEL BOARD
December 17, 2009
Charleston, West Virginia

The State Personnel Board met on December 17, 2009, at 2:00 p.m. to conduct business and to consider other administrative matters. Participants were Donna Lipscomb, Chairman Designee, and members, Jack Canfield (via telephone), Mark Carbone (via telephone), Sharon Lynch, Eugene Stump, and Beth Walker. Others in attendance included: Sara Walker, Director of the Division of Personnel; Tari McClintock Crouse, Assistant Director of Employee Communications and Information; Mike Campbell, Assistant Director of Staffing Services; John Bowyer, Assistant Director of Employee Relations; Carleen Wilson representing Lisa Dalporto, Assistant Director of Classification and Compensation; Mark Isabella representing Evelyn Davis, Assistant Director of Organization and Human Resource Development; Lynn Schillings, Personnel Specialist, Senior, of Internal Employee Placement; Karen Thornton of the Attorney General's Office; and, Elizabeth Williams, Interim Secretary to the Board.

Upon motion of Mr. Stump, seconded by Ms. Walker, the State Personnel Board approved the modification of the board agenda upon the unanimous consent of the board members due to the addition of proposal #2526. Sara P. Walker, Director of the Division of Personnel, proposed the modification.

APPROVAL OF MINUTES

The members of the Board received the minutes from the November 19, 2009, meeting prior to this meeting. Ms. Lipscomb asked for any additions or corrections. Mr. Stump moved to accept the minutes as submitted for the November 19, 2009, meeting. Ms. Walker seconded the motion. The Board approved the November 19, 2009, minutes by unanimous consent.

CONSIDERATION OF PROPOSALS

MARION COUNTY HEALTH DEPARTMENT

Upon motion of Mr. Stump, seconded by Mr. Carbone, the State Personnel Board approved proposal #2524, to implement an across-the-board, non-base building salary adjustment of \$1,000 for all permanent, full-time employees, and a pro rata amount for all permanent, part-time employees, of the Marion County Health Department. Said adjustments are effective immediately and will be paid during the month of December 2009. Tari Crouse, Assistant Director of Employee Communications and Information, presented the proposal.

GRANT COUNTY HEALTH DEPARTMENT

Upon motion of Ms. Walker, seconded by Ms. Lynch, the State Personnel Board approved proposal #2525, to implement an across-the-board, non-base building salary adjustment of \$500 for all permanent, full-time employees of the Grant County Health Department. Said adjustments are effective immediately and will be paid during the month of

December 2009. Tari Crouse, Assistant Director of Employee Communications and Information, presented the proposal.

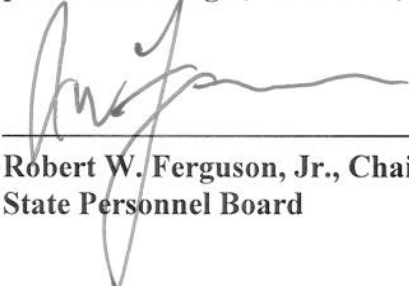
MINERAL COUNTY HEALTH DEPARTMENT

Upon motion of Mr. Canfield, seconded by Mr. Carbone, the State Personnel Board approved proposal #2526, to implement a “cost of living” (i.e., across-the-board) salary adjustment of \$850 annually for all permanent employees of the Mineral County Health Department effective January 1, 2010. This approval is contingent upon receipt of the approved minutes of the Mineral County Board of Health meeting indicating that Board’s intent regarding this increase. Tari Crouse, Assistant Director of Employee Communications and Information, presented the proposal.

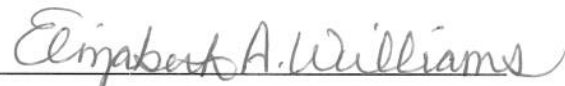
With no further business, the meeting adjourned.

NEXT BOARD MEETING

The next state Personnel Board meeting is scheduled for January 21, 2009, at 2:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.


1/25/10

Robert W. Ferguson, Jr., Chairman
State Personnel Board



Elizabeth A. Williams, Interim Secretary
State Personnel Board