

## **MINUTES OF THE STATE PERSONNEL BOARD**

**August 16, 2012**

**Charleston, West Virginia**

The State Personnel Board met on August 16, 2012, at 1:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were: Cedric Greene, on behalf of Ross Taylor, Chairman, and members Eugene Stump and Randy Hansford. Members Mark Carbone and Sharon Lynch participated by telephone. Others in attendance included: Sara Walker, Director; Joe Thomas, Assistant Director, Employee Relations; Lisa Collins, Employee Information/Transaction Processing; Lynn Schillings, Internal Placement; Mary Jane Ayoob, Recruitment & Research; Jim Bateman, Staffing Services; Mark Isabella, Organization & Human Resource Development; Bob Paulson, Esquire, Department of Administration; Karen Thornton, Esquire, Attorney General's Office; William D. Dague, Department of Highways; and Drema Gibson, Secretary to the Board.

### **APPROVAL OF MINUTES**

The members of the State Personnel Board received the minutes from the July 19, 2012, meeting prior to this meeting. Mr. Stump moved to accept the minutes as written for the July 19, 2012, meeting. Mr. Hansford seconded the motion. The Board approved the July 19, 2012, minutes by unanimous consent.

### **CONSIDERATION OF PROPOSALS**

#### **2609 Mercer County Health Department**

Upon motion of Mr. Hansford, seconded by Mr. Carbone, the State Personnel Board approved proposal #2609 to implement a one-time \$2,400.00 non-base building salary adjustment for all permanent employees of the Mercer County Health Department. The adjustment is to be effective October 5, 2012. The proposal was presented by Lisa Collins.

### **OTHER BUSINESS**

#### **Appeal of Register Disqualification - Department of Transportation Employee**

Upon motion of Mr. Stump, seconded by Ms. Lynch, pursuant to WV Code § 6-9(A)-4(b)(6), the Board entered into an Executive Session at 1:04 p.m. All attendees were asked to vacate the room except for the Chairman and members of the Board. This Executive Session was a continuation of the one held at the July 19, 2012, meeting of the State Personnel Board concerning the appeal of a former Division of Highways' employee regarding disqualification from classified employment based upon the circumstances surrounding dismissal from the Division of Highways.

The regular meeting of the Board reconvened at 1:15 p.m.

Mr. Stump made a motion to uphold the May 11, 2012, decision of the West Virginia Division of Personnel to permanently remove the subject employee's name from certifications of eligible applicants for any position with the State of West Virginia. Mr. Hansford seconded the motion and the Board approved same by unanimous vote.

With no further business, the meeting adjourned.

**NEXT BOARD MEETING**

The next State Personnel Board meeting is scheduled for September 20, 2012, at 1:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.



Ross Taylor, Chairman  
State Personnel Board



Chama Gibson  
Secretary  
State Personnel Board