

**MINUTES OF THE STATE PERSONNEL BOARD**  
**September 20, 2012**  
**Charleston, West Virginia**

The State Personnel Board met on September 20, 2012, at 1:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were: Cedric Greene, on behalf of Ross Taylor, Chairman, and member Eugene Stump. Members Mark Carbone, Randy Hansford and Elizabeth Walker participated by telephone. Others in attendance included: Melinda Campbell, Deputy Director; Joe Thomas, Assistant Director, Employee Relations; Barbara Jarrell, Assistant Director, Classification & Compensation; Teresa Morgan, Assistant Director, Employee Information/Transaction Processing; Lisa Collins, Employee Information/Transaction Processing; Mary Jane Ayoob, Recruitment & Research; Marsha Beasley, West Virginia State Police; Gary Tincher, West Virginia State Police; Karen Thornton, Esquire, Attorney General's Office; and Drema Gibson, Secretary to the Board.

**APPROVAL OF MINUTES**

The members of the State Personnel Board received the minutes from the August 16, 2012, meeting prior to this meeting. Mr. Stump moved to accept the minutes as written for the August 16, 2012, meeting. Elizabeth Walker seconded the motion. The Board approved the August 16, 2012, minutes by unanimous consent.

**CONSIDERATION OF PROPOSALS**

**2608 DMAPS – West Virginia State Police**

Upon motion of Mr. Stump, seconded by Mr. Hansford, the State Personnel Board approved proposal #2608 to establish in the classified exempt plan the classification of Armorer at pay grade 16 (\$33,036 - \$61,128), to be effective November 1, 2012. The proposal was presented by Barbara Jarrell.

**2610 Beckley-Raleigh County Health Department**

Upon motion of Mr. Carbone, seconded by Mr. Hansford, the State Personnel Board approved proposal #2610 to implement a one-time, \$1,200.00 non-base building salary adjustment for all permanent employees of the Beckley-Raleigh County Health Department. The salary adjustment is to be effective October 1, 2012. The proposal was presented by Lisa Collins.

**2611 Wheeling-Ohio County Health Department**

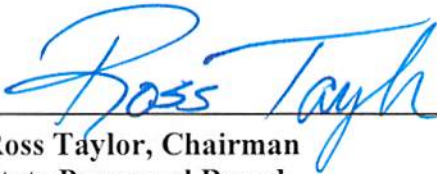
Upon motion of Mr. Stump, seconded by Mr. Hansford, the State Personnel Board approved proposal #2611, as amended, to implement a one-time, \$600.00 non-base building salary adjustment for all permanent full-time and permanent part-time employees of the

Wheeling-Ohio County Health Department's WIC Program. This salary adjustment is to be effective September 28, 2012. The proposal was presented by Lisa Collins.

With no further business, the meeting adjourned.

**NEXT BOARD MEETING**

The next State Personnel Board meeting is scheduled for October 18, 2012, at 1:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.



**Ross Taylor, Chairman  
State Personnel Board**



**Secretary  
State Personnel Board**