

MINUTES OF THE STATE PERSONNEL BOARD
January 20, 2015
Charleston, West Virginia

The State Personnel Board met on January 20, 2015 at 1:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting: Mary Jane Pickens on behalf of Chairman Jason Pizatella and newly appointed Board Member, Erica Mani. Board Members Eugene Stump, Mark Carbone, Elizabeth Walker and Sharon Lynch participated by telephone. Others in attendance were: Monica Robinson, Department of Health and Human Resources; Mark Morton, Tax Department; Danny Morgan, Tax Department; Drema Mace, Mid-Ohio Valley Health Department; and Karen Thornton, Attorney General's Office. Division of Personnel staff members attending were: Sara Walker, Director; Joe Thomas; Teresa Morgan; Mark Isabella; Bobbie Seyedmonir; Mary Jane Ayoob; Jim Bateman; Brian Holmes; Jackie Hoppe; Wanda White; Lisa Collins; Bruce Cottrill; and Drema Gibson, Board Secretary.

APPROVAL OF MINUTES

The members of the State Personnel Board received the minutes from the November 18, 2014 meeting prior to this meeting. Ms. Lynch moved to accept the minutes as written and Mr. Stump seconded the motion. The Board approved these minutes by unanimous consent.

The Board also received the minutes from the December 16, 2014 meeting prior to this meeting. Ms. Mani moved to accept the minutes as written and Mr. Stump seconded the motion. The Board approved these minutes by unanimous consent.

CONSIDERATION OF PROPOSALS

2668A Department of Health and Human Resources

Upon motion of Ms. Mani and seconded by Mr. Carbone, the State Personnel Board approved the Department of Health and Human Resources' proposal (SPB #2668A) to correct typographical errors in its previous proposal (SPB 2668) that was presented to the Board on October 10, 2014. The salaries for the following classifications for Mildred Mitchell-Bateman Hospital were corrected and approved.

	<u>Correct Number</u>	<u>Number Presented on Original Proposal 2668</u>
Nurse 2	\$54,948	\$54,984
Health Service Worker	\$26,267.04	\$26,627
Health Service Assistant	\$28,105.69	\$28,491

2678 WV State Tax Department

Upon motion of Beth Walker and seconded by Ms. Mani, the State Personnel Board tabled the State Tax Department's amended proposal (SPB #2678) to exempt the position of Director of the Taxpayer Account Administration Division (TAAD). The amended request was

not provided to the Board in advance of the meeting; therefore, the proposal was tabled until the next regular meeting of the State Personnel Board. This will allow the Board ample time to review the information.

2679 Lewis County Health Department

Upon motion of Ms. Lynch and seconded by Beth Walker, the State Personnel Board approved the Lewis County Health Department's proposal (SPB #2679) to implement a 3%, base building (across-the-board) salary adjustment for all full-time employees of the Lewis County Health Department. The adjustment is to be effective February 1, 2015.

2680 Department of Veterans Assistance

Upon motion of Ms. Mani and seconded by Mr. Carbone, the Board disapproved Department of Veterans' Assistance – West Virginia Veterans Nursing Facility's proposal (SPB #2680) to exempt the position of Assistant Administrator.

2681 Mid-Ohio Valley Health Department

Upon motion of Ms. Mani, seconded by Beth Walker, the Board approved the proposal of Mid-Ohio Valley Health Department (SPB #2681) to establish the position of Physician as a classified-exempt position, effective February 1, 2015.

OTHER BUSINESS


None.

NEXT BOARD MEETING

The next regular meeting of the State Personnel Board is scheduled for Tuesday, February 17, 2015, at 1:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.



**Jason Pizatella, Chairman
State Personnel Board**



**Drema Gibson, Secretary
State Personnel Board**