

MINUTES OF THE STATE PERSONNEL BOARD
November 22, 2019
Charleston, West Virginia

The State Personnel Board (SPB) met on November 22, 2019, at 1:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting: Chair Allen McVey; SPB members Jay Arceneaux, Jim Dissen, Kym Gillespie, Forrest Roles and Rick Wallace; Karen Thornton, Assistant Attorney General; Jennelle Jones, Justin McAllister and Becky Ferrell, Office of Technology; Angela Jacobs-Ferris, Julie Thomas and Andrea Hicks, Department of Health and Human Resources; and Mitchell Woodrum, Division of Labor.

Division of Personnel (DOP) staff members attending were: Sheryl Webb, Director; Joe Thomas, Deputy Director; Wendy Elswick, Teresa Morgan, Elisabeth Arthur, Bobbie Seyedmonir, Kelly Turner, Mary Jane Ayoub, and Board Secretary, Drema Gibson.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the October 24, 2019, meeting of the SPB prior to the meeting. Mr. Arceneaux moved to accept the minutes and Mr. Wallace seconded the motion. The Board approved the minutes by unanimous consent.

PROPOSALS

2875 Department of Commerce – Division of Labor

Upon motion of Mr. Wallace, seconded by Mr. Dissen, the SPB approved the Division of Labor as the organizational unit for an interdepartmental transfer of employees due to the elimination of positions with the subsequent consolidation of those eliminated positions into the Department of Administration, Office of Technology, no sooner than December 21, 2019. The proposal was submitted under the provisions of the Division of Personnel Interdepartmental Transfer of Permanent State Employees rule (143CSR7).

2876 Department of Health and Human Resources – Office of Health Facilities

Upon motion of Mr. Arceneaux, seconded by Mr. Wallace, the SPB approved the Department of Health and Human Resources' proposal (SPB 2876) to implement market rate increases and special hiring rates for direct care employees of Mildred Mitchell-Bateman and William R. Sharpe, Jr. Hospitals, effective January 1, 2020. Mr. Dissen abstained from voting due to his work with direct care facilities. The details of the proposal are outlined in the attached letter from Cabinet Secretary Bill J. Crouch dated October 28, 2019 (attached hereto and made a part of these minutes).

2877 Department of Administration – Division of Personnel

Upon motion of Mr. Arceneaux, seconded by Ms. Gillespie, the SPB approved the Division of Personnel's proposal (SPB 2877) to change the title of the class specification Director, Education and State Employees Grievance Board to reflect the title change in West Virginia Code §6C-3-1. The effective date of this title change is November 22, 2019.

OTHER BUSINESS

Division of Personnel

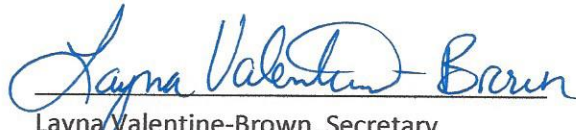
Director Webb informed the SPB of a meeting that was conducted on November 19, 2019, before the Joint Legislative Oversight Committee on Department of Transportation Accountability. At that meeting, the Deputy Secretary of Transportation made a proposal to exempt all of the Department of Transportation from coverage under the Division of Personnel.

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for Friday, December 20, 2019, at 1:00 p.m. in Building 3, Suite 500, State Capitol Complex, Charleston, West Virginia.



Chair
State Personnel Board



Layna Valentine-Brown, Secretary
State Personnel Board