

## **MINUTES OF THE STATE PERSONNEL BOARD**

**January 27, 2022**

**This meeting was conducted telephonically.**

The State Personnel Board (SPB) met telephonically on January 27, 2022, at 1:00 p.m. to conduct business and to consider other administrative matters.

Present at the meeting: Mark D. Scott, Chair; SPB members Jay Arceneaux, Jim Dissen, Kymberly Gillespie, Forrest Roles and Rick Wallace.

Division of Personnel (DOP) staff members present: Sheryl Webb, Director; Joe Thomas, Deputy Director; Wendy Mays, Teresa Morgan, Steve Leach, Kerri Nice, Bobbie Wisniewski, Elisabeth Arthur, Mark Isabella, Cal Colangelo and Board Secretary, Layna Valentine-Brown.

### **APPROVAL OF MINUTES**

The members of the SPB received the minutes from the December 22, 2021, regular meeting of the SPB prior to the meeting. Rick Wallace moved to accept the minutes and Forrest Roles seconded the motion. The SPB voted to approve the minutes by unanimous consent.

The members of the SPB received the minutes from the January 3, 2022, Special Meeting prior to the meeting. Rick Wallace moved to accept the minutes and Kymberly Gillespie seconded the motion. The SPB voted to approve the minutes by unanimous consent.

### **PROPOSALS**

#### **2989 Lewis County Health Department**

Upon motion of Jim Dissen, seconded by Kymberly Gillespie, the SPB voted and approved the \$7,250 one-time, non-base building pay differential for all classified employees of the Lewis County Health Department. This proposal is effective upon passage.

#### **2990 Kanawha-Charleston Health Department**

Upon motion of Jim Dissen, seconded by Rick Wallace, the SPB voted and approved the \$2,500 one-time, non-base building pay differential for all classified employees of the Kanawha-Charleston Health Department. This proposal is effective upon passage.

#### **2991 Hardy County Health Department**

Upon motion of Kymberly Gillespie, seconded by Jim Dissen, the SPB voted and approved the \$4,143 one-time, non-base building pay differential for all classified employees of the Hardy County Health Department. This proposal is effective upon passage.

#### **2994 Department of Administration - Division of Personnel (DOP)**

Upon motion of Forrest Roles, seconded by Rick Wallace, the SPB voted and approved the proposed revisions to the Workers' Compensation/Sick Leave policy. This proposal is effective February 15, 2022.

**OTHER BUSINESS**

**Division of Personnel - Related to Emergency Rule Revisions**

*Presented by Kerri Nice, Assistant Director, Employee Relations*

The DOP requested to withdraw the proposed emergency rule revisions to Administrative Rule of the West Virginia Division of Personnel, W. Va. Code R. § 143-1-1 *et seq.*, with the Legislative Rule-Making Review Committee and the Secretary of State's Office. After discussion, the SPB approved the request by the DOP to withdraw the emergency rule revisions which will become effective February 1, 2022.

**Disqualification Appeal**

Upon motion of Jim Dissen, seconded by Kymberly Gillespie, pursuant to W. Va. Code § 6-9(A)-4(b)(6), the Board entered into an Executive Session at 1:20 p.m.

The Board adjourned the Executive Session with no actions taken. The regular meeting of the Board re-adjourned at 1:29 p.m.

Upon motion of Forrest Roles, seconded by Rick Wallace, the SPB voted to reject the disqualification appeal.

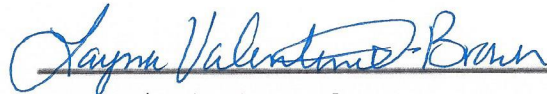
**NEXT BOARD MEETING**

The next regular meeting of the SPB is scheduled for Thursday, February 24, 2022, at 1:00 p.m.



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Mark D. Scott, Chair  
State Personnel Board



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Layna Valentine-Brown, Secretary  
State Personnel Board