

**MINUTES OF THE STATE PERSONNEL BOARD
June 23, 2022**

This meeting was conducted telephonically and in person.

The State Personnel Board (SPB) met telephonically on June 23, 2022, at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the meeting: Robert Paulson, Designee for Chair Mark Scott; SPB members Jay Arceneaux, Jim Dissen, Kymberly Gillespie, Forrest Roles and Rick Wallace.

Division of Personnel (DOP) staff members attending: Sheryl Webb, Director; Joe Thomas, Deputy Director; Wendy Mays, Kerri Nice, Teresa Morgan, Steve Leach, Elisabeth Arthur, Dori Sunderland, Mark Isabella, Ricardo Figueroa, Douglas Pence, Sawyer Weekley, and Board Secretary, Layna Valentine-Brown.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the May 26, 2022, regular meeting of the SPB prior to the meeting. Jim Dissen moved to accept the minutes and Rick Wallace seconded the motion. The SPB voted to approve the minutes by unanimous consent

PROPOSALS

3020 Multiple (6) Local Health Departments

Upon motion of Forrest Roles, seconded by Kymberly Gillespie, the SPB voted and approved the proposal to implement an across-the-board base building salary adjustment, to be effective July 1, 2022, for all classified employees of the following: Hardy County Health Department, Lewis County Health Department, Preston County Health Department, Tucker County Health Department, Upshur-Buckhannon Health Department and Wheeling-Ohio Health Department.

Note: The Board questioned that the number of this proposal summary and the agenda did not match. The agenda listed it as 3020 and the summary listed it as 3920. Upon review of the proposal log book, it was determined that the correct proposal number is 3020.

OTHER BUSINESS

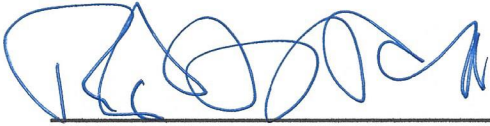
Department of Administration - Division of Personnel

Upon motion of Jim Dissen, seconded by Jay Arceneaux, the SPB voted and approved to amend the DOP Pay Plan, specifically the Schedule of Salary Grades, by revising the minimum, market and maximum rates of pay grades 2 through 26 by ten percent (10%), moving the Nurse Practitioner (9602) and Physician Assistant (9640) classifications to pay grade 81 in the Physician and Allied Health Executives pay schedule and providing a plan of implementation that provides: (1) an incumbent whose salary falls below the minimum rate of the new compensation range shall have his or her salary adjusted to the new minimum; (2) an incumbent whose salary falls within the new range shall maintain his or her current salary (few employees will be impacted as their salaries will not be lower than the new range); and (3) an incumbent whose salary falls above the maximum rate of the new range shall maintain his or her current salary.

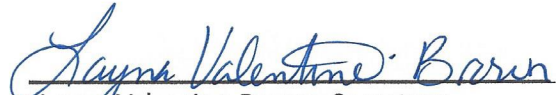
The amended Pay Plan Schedule of Salary Grades will become effective July 30, 2022, contingent upon approval of the Governor's Office.

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for Thursday, August 25, 2022, at 1:00 p.m.



Robert Paulson, Acting for Mark D. Scott, Chair
State Personnel Board



Layna Valentine-Brown, Secretary
State Personnel Board