

**MINUTES OF THE STATE PERSONNEL BOARD**  
**November 18, 2022**

The State Personnel Board (SPB) met telephonically on November 18, 2022, at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the meeting: Mark D. Scott, Chair; SPB members Jim Dissen, Kymberly Gillespie, Forrest Roles and Jay Arceneaux. Also, the Department of Health and Human Resources had staff attending.

Division of Personnel (DOP) staff members attending: Sheryl Webb, Director; Joe Thomas, Deputy Director; Wendy Mays, Dori Sunderland, Teresa Morgan, Elisabeth Arthur, Kerri Nice,, and Board Secretary, Layna Valentine-Brown.

**APPROVAL OF MINUTES**

The members of the SPB received the minutes from the October 27, 2022, regular meeting of the SPB prior to the meeting. Jay Arceneaux moved to accept the minutes and Jim Dissen seconded the motion. The SPB voted to approve the minutes by unanimous consent.

**PROPOSALS**


**3041 Department of Administration - Division of Personnel**

Upon the motion of Jay Arceneaux seconded by Jim Dissen, the SPB voted and approved the request to abolish the Child Protective Service Worker Trainee and the Adult Protective Service Worker Trainee class specifications. The Department of Health and Human Resources requested a special plan of implementation for all affected employees which is not to exceed the market rate for the positions.

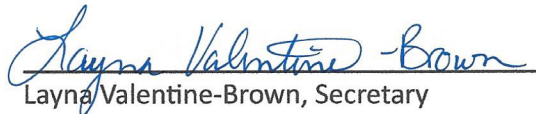
**OTHER BUSINESS**

**NEXT BOARD MEETING**

The next regular meeting of the SPB is scheduled for Friday, December 16, 2022, at 1:00 p.m.



Mark D. Scott, Chair  
State Personnel Board



Layna Valentine-Brown, Secretary  
State Personnel Board