

**MINUTES OF THE STATE PERSONNEL
BOARD
December 16, 2022**

The State Personnel Board (SPB) met telephonically on December 16, 2022, at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the meeting: Mark D. Scott, Chair; SPB members Jim Dissen, Kymberly Gillespie, Forrest Roles and Jay Arceneaux. Also, the Department of Health and Human Resources had staff attending.

Division of Personnel (DOP) staff members attending: Sheryl Webb, Director; Joe Thomas, Deputy Director; Wendy Mays, Dori Sunderland, Teresa Morgan, Elisabeth Arthur, Kerri Nice, Mark Isabella and Board Secretary, Layna Valentine-Brown.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the November 18, 2022, regular meeting of the SPB prior to the meeting. Jim Dissen moved to accept the minutes and Jay Arceneaux seconded the motion. The SPB voted to approve the minutes by unanimous consent.

PROPOSALS

3042 Wheeling-Ohio County Health Department

Upon the motion of Forrest Roles seconded by Jim Dissen, the SPB voted and approved the request to implement a 5% across-the-board base building salary adjustment for all classified employees of the WIC Program at the Wheeling-Ohio County Health Department.

3043 Jefferson County Health Department

Upon the motion of Jay Arceneaux seconded by Kymberly Gillespie, the SPB voted and approved the request to implement a special hiring rate for the Licensed Practical Nurse classification in the Jefferson County Health Department.

OTHER BUSINESS

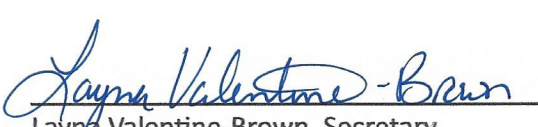
Director Sheryl Webb informed the Board Members that the Governor issued a proclamation terminating the State of Emergency relating to COVID-19 which was made by proclamation March 16, 2020. This termination becomes effective January 1, 2023.

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for January 26, 2023, at 1:00 p.m.



Robert Paulson for Mark D. Scott, Chair
State Personnel Board



Layna Valentine-Brown, Secretary
State Personnel Board