

MINUTES OF THE STATE PERSONNEL BOARD

June 22, 2023

The State Personnel Board (SPB) met telephonically on June 22, 2023, at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the meeting: Chair Mark D. Scott; SPB members Kymberly Gillespie, Rick Wallace, Forrest Roles and Jay Arceneaux. Erica Harper and Justin Cherry, and various employees of the Bureau for Family Assistance, Department of Health and Human Resources.

Division of Personnel (DOP) staff members attending: Sheryl Webb, Director; Joe Thomas, Deputy Director, Dori Sunderland, Wendy Mays, Elisabeth Arthur, Kerri Nice, Teresa Morgan, Mark Isabella, Marina Mack, and Kate Mann.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the May 25, 2023 meeting of the SPB prior to this meeting. Rick Wallace moved to accept the minutes and Kymberly Gillespie seconded the motion. The SPB voted to approve the minutes by unanimous consent.

The members of the SPB received the minutes from the June 2, 2023 special meeting of the SPB prior to this meeting. Forrest Roles moved to accept the minutes and Jay Arceneaux seconded the motion. The SPB voted to approve the minutes by unanimous consent.

PROPOSALS

3076 Multiple County Health Departments

Upon the motion of Kymberly Gillespie, seconded by Rick Wallace, the SPB voted and approved the proposal to implement across-the-board base building salary adjustments for all classified employees of the nine (9) local health departments referenced in the proposal.

3077 Multiple County Health Departments

Upon the motion of Jay Arceneaux, seconded by Forrest Roles, the SPB voted and approved the proposal to implement non-base building pay differentials for all classified employees of the seventeen (17) local health departments referenced in the proposal.

3075-A Department of Health and Human Resources (DHHR)

Upon the motion of Rick Wallace, seconded by Jay Arceneaux, the SPB voted and approved the requested amendment to the language of previously approved proposal 3075 to exclude promotions, lateral transfers, and demotions of employees hired by the DHHR into the Accountant/Auditor series from other state agencies.

3079 Department of Administration (DOA) - Division of Personnel (DOP)

Upon the motion of Forrest Roles, seconded by Jay Arceneaux, the SPB voted and approved, as modified, the proposal to increase the pay grades for the Economic Service Worker (9571), Economic Service Worker Senior (7994), and Economic Service Worker Supervisor (9573) job classifications, with a special plan of implementation, for the Bureau for Family Assistance and Office of Constituent Services sections within DHHR. Before voting on the proposal, the DOP requested a modification to change the language "special hiring rate" to "new pay grade".

3080 - DOA - DOP

Upon the motion of Rick Wallace, seconded by Kymberly Gillespie, the SPB voted and approved, as

modified, the request to create the class specification Child Protective Service Worker Associate, pay grade 13 (\$32,336-\$59,820). The legislative session year (2022) provided in the proposal summary was modified to the correct year, 2023.

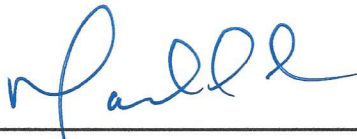
OTHER BUSINESS

Workers' Compensation/Sick Leave Policy

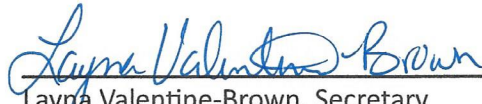
Upon the motion of Jay Arceneaux, seconded by Forrest Roles, the SPB voted and approved the revision of the DOP Workers' Compensation/Sick Leave policy to reflect the change in law resulting from passage of Senate Bill 661 during the 2023 regular legislative session which clarifies preferential recall rights for employees sustaining a compensable injury.

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for July 27, 2023, at 1:00 p.m.



Mark D. Scott, Chair
State Personnel Board



Layna Valentine-Brown, Secretary
State Personnel Board