

MINUTES OF THE STATE PERSONNEL BOARD

August 24, 2023

The State Personnel Board (SPB) met telephonically on August 24, 2023, at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the meeting: Chair Mark D. Scott; SPB members Kymberly Gillespie, Rick Wallace, Jim Dissen, and Jay Arceneaux. Carl Fletcher, D.J. Morgan, Will Valentino, Pete Shirley, representatives of the Legislature, attended the meeting in person.

Division of Personnel (DOP) staff members attending: Sheryl Webb, Director; Joe Thomas, Deputy Director, Elisabeth Arthur, Wendy Mays, Amy Hayes, Kerri Nice, Mark Isabella, and Layna Valentine-Brown, Board Secretary.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the July 27, 2023 meeting of the SPB prior to this meeting. Jim Dissen moved to accept the minutes and Jay Arceneaux seconded the motion. The SPB voted to approve the minutes by unanimous consent.

PROPOSALS

3083 Logan County Health Department

Upon the motion of Rick Wallace, seconded by Jay Arceneaux, the SPB voted and approved the proposal to implement a non-base pay differential for all classified employees of the Logan County Health Department.

3084 Greenbrier County Health Department

Upon the motion of Jim Dissen, seconded by Kymberly Gillespie, the SPB voted and approved the proposal to implement a non-base building pay differential for all classified employees of the Greenbrier County Health Department.

3085 Clay County Health Department

Upon the motion of Jay Arceneaux, seconded by Rick Wallace, the SPB voted and approved the proposal to implement a \$1,000 non-base building pay differential for classified employees working in the Women, Infants and Children program of the Clay County Health Department.

3086 Department of Commerce - Division of Natural Resources (DNR)

Upon the motion of Jim Dissen, seconded by Jay Arceneaux, the SPB voted and approved the proposal to convert a classified position, classified as Park Program Specialist, to a classified-exempt status. The designated working title of this position is Revenue Systems Manager.

3087 Department of Commerce - Division of Natural Resources (DNR)

Upon the motion of Jay Arceneaux, seconded by Kymberly Gillespie, the SPB voted and approved the proposal to convert a classified position, classified as Park Program Specialist, to a classified-exempt status. The designated working title of this position is Systems Manager.

3088 Department of Homeland Security - Division of Corrections and Rehabilitation

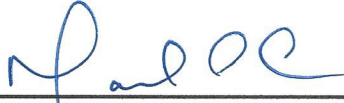
Upon the motion of Rick Wallace, seconded by Jim Dissen, the SPB voted and approved the proposal to implement recruitment and retention incentives for uniformed and non-uniformed staff, such as special hiring rates and pay differentials.

OTHER BUSINESS

None

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for September 28, 2023, at 1:00 p.m.



Mark D. Scott, Chair
State Personnel Board



Layna Valentine-Brown, Secretary
State Personnel Board