

# **MINUTES OF THE STATE PERSONNEL BOARD**

**August 17, 2000**

**Charleston, West Virginia**

The State Personnel Board met on August 17, 2000 at 2:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were Chairman Roger Morgan, Board member Eugene Stump, Rev. Paul J. Gilmer, and Elizabeth Harter. Board member Sharon Lynch was unable to attend the meeting. Joe E. Smith, Acting Director, Division of Personnel, Assistant Directors Tim Basford, Tari McClintock Crouse, Max Farley, and Alma M. Legg, Secretary to Board, attended the meeting.

The minutes of the July 20, 2000, meeting had been sent to the members of the Board prior to the meeting. Chairman Morgan asked for any additions or corrections. There being none, the July minutes were approved by unanimous consent.

## **CONSIDERATION OF PROPOSALS**

### **BUREAU OF EMPLOYMENT PROGRAMS**

Upon motion of Rev. Gilmer, seconded by Ms. Harter, the State Personnel Board approved proposal #2088, to establish the classified-exempt, policymaking position of Executive Director, Workers' Compensation Division to be effective immediately. Tim Basford, Assistant Director, Classification and Compensation Section briefed the Board on the proposal.

### **DEPARTMENT OF TRANSPORTATION**

#### **Division of Highways**

Upon motion of Ms. Harter, seconded by Rev. Gilmer, the State Personnel Board tabled proposal #2089, to revise the pay grades for the Highway Engineer, Highway District Administrator, and the Highway Administrator series pending receipt of additional information. The Board requested additional supporting information on the Division of Highway's request for a plan of implementation which would grant a 5% salary adjustment to all employees in these job classification. The proposal will be considered at the September 21, 2000, Board meeting. Tim Basford, Assistant Director, Classification and Compensation Section presented the proposal. Randy Epperly, Deputy State Highway Engineer, Division of Highways addressed the Board.

### **DEPARTMENT OF HEALTH and HUMAN RESOURCES**

#### **Grafton-Taylor Health Department**

Upon motion of Mr. Stump, seconded by Ms. Harter, the State Personnel Board approved proposal #2087, designating the Grafton-Taylor Health Department's Home Health Agency as the organizational unit for a reduction-in-force. This action to be effective no sooner than September 15, 2000. Joe E. Smith, Acting Director, Division of Personnel, addressed the Board on the proposal. Michael L. Nestor, Local Health Administrator, Grafton-Taylor Health Department attended the meeting.

### **OTHER BUSINESS**

Chairman Morgan read into the record a letter dated August 17, 2000, from William F. Vieweg, Commissioner, Bureau of Employment Programs. The letter advised the Board that it is no longer necessary to have a formal reduction-in-force plan in place.

With no further business to discuss, Chairman Morgan entertained the motion to adjourn the meeting. The motion was seconded and passed.

## **NEXT BOARD MEETING**

The next State Personnel Board meeting is scheduled for Thursday, September 21, 2000, at 2:00 p.m. in Building 6, Room B-425, State Capitol Complex, Charleston, West Virginia.

Roger Morgan, Chairman  
State Personnel Board

Alma M. Legg, Secretary  
State Personnel Board

[Top of Page](#)