

**MINUTES OF THE STATE PERSONNEL BOARD**  
**June 21, 2001**  
**Charleston, West Virginia**

The State Personnel Board met on June 21, 2001 at 2:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were Chairman Roger Morgan, Board members Eugene Stump, Rev. Paul J. Gilmer, and Sharon Lynch. Board member Elizabeth Harter was unable to attend the meeting. Nichelle D. Perkins, Director, Division of Personnel, Assistant Directors Perry Dotson, Tim Basford, Tari McClintock Crouse, Joe E. Smith, Evelyn Davis and Max Farley, and Alma M. Legg, Secretary to Board, attended the meeting.

The minutes of the May 17, 2001 meeting had been sent to the members of the Board prior to the meeting. Chairman Morgan asked for any additions or corrections. There being none, the May minutes were approved by unanimous consent.

**CONSIDERATION OF PROPOSALS**

**BUREAU OF COMMERCE**  
**West Virginia Development Office**  
**Welfare to Work Program**

Upon motion of Ms. Lynch, seconded by Rev. Gilmer, the State Personnel Board approved proposal #2119, designating the Welfare to Work Program, Small Business Development Center, as the organizational unit for a reduction in force due to lack of funds. This action is to be effective no sooner than close of business on July 31, 2001. Perry Dotson, Assistant Director, Employee Information and Payroll Audit Section presented the proposal. Thomas Pendleton and Joe Ciccarello, West Virginia Development Office, answered questions of the Board members.

**DEPARTMENT OF MILITARY AFFAIRS & PUBLIC SAFETY**  
**Division of Corrections**  
**Division of Juvenile Services**  
**Regional Jail and Correctional Facility Authority**

Upon motion of Rev. Gilmer, seconded by Ms. Lynch, the State Personnel Board approved proposal #2129, to increase the entry level hiring rate for the Correctional Officer class series by \$2,000 per year. This action has an effective date of July 1, 2001. Tim Basford, Assistant Director, Classification and Compensation Section presented the proposal.

**BUREAU OF COMMERCE**  
**Division of Tourism**

Upon motion of Mr. Stump, seconded by Ms. Lynch, the State Personnel Board approved proposal #2130, to establish the classified-exempt policymaking position of Director of Cooperative Tourism. This action is effective immediately. Joe Smith, Assistant Director, Employee Relations Section, presented the request to the Board.

With no further business to discuss, Chairman Morgan entertained the motion to adjourn the meeting. The motion was seconded and passed.

**NEXT BOARD MEETING**

The next State Personnel Board meeting is scheduled for Thursday, July 19, 2001, at 2:00 p.m. in Building 6, Room B-425, State Capitol Complex, Charleston, West Virginia.

Roger Morgan, Chairman  
State Personnel Board

Alma M. Legg, Secretary  
State Personnel Board

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