

MINUTES OF THE STATE PERSONNEL BOARD
October 18, 2001
Charleston, West Virginia

The State Personnel Board met on October 18, 2001 at 2:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were, Chairman Roger Morgan, Board members Rev. Paul J. Gilmer and Eugene Stump. Board members Sharon Lynch and Elizabeth Harter were unable to attend the meeting. Nichelle D. Perkins, Director, Division of Personnel, Assistant Directors Tim Basford, Evelyn Davis, Tari McClintock Crouse, and Max Farley, and Alma M. Legg, Secretary to Board, attended the meeting.

The minutes of the September 20, 2001 meeting had been sent to the members of the Board prior to the meeting. Chairman Morgan asked for any additions or corrections. There being none, the September minutes were approved by unanimous consent.

CONSIDERATION OF PROPOSALS

DEPARTMENT OF HEALTH & HUMAN RESOURCES

Upon motion of Mr. Stump, seconded by Rev. Gilmer, the State Personnel Board approved the staff recommendation on proposal #2143, to establish a pilot Pharmacist salary schedule and the classification Pharmacy Director at pay grade 82 (\$72,636 - 108,960), to be effective immediately. Tim Basford, Assistant Director, Classification and Compensation Section, presented the proposal. Michael F. McCabe, Director, Office of Personnel Services, Department of Health and Human Resources attended the meeting

DEPARTMENT OF HEALTH & HUMAN RESOURCES

Mid-Ohio Valley Health Department

Upon motion of Mr. Stump, seconded by Rev. Gilmer, the State Personnel Board approved proposal #2146, to adjust salaries of current employees of the Mid-Ohio Valley Health Department in accordance with the pay equity plan submitted by the Mid-Ohio Valley Health Department. This action is effective November 1, 2001. Tim Basford, Assistant Director, Classification and Compensation Section, presented the proposal. Earl L. Burgess, Jr., Chairperson, Mid-Ohio Valley Health Department attended the meeting.

DEPARTMENT OF TAX & REVENUE

Alcohol Beverage Control Administration

Upon motion of Rev. Gilmer, seconded by Mr. Stump, the State Personnel Board approved proposal #2144, to establish the classifications of ABCA Enforcement Agent 1 at pay grade 12 (\$21,156-36,708), ABCA Enforcement Agent 2 at pay grade 13 (\$22,644-39,120), ABCA Enforcement Agent 3 at pay grade 14 (\$24,240- 41,700), and ABCA Enforcement Supervisor at pay grade 16 (\$27,768-47,436).

The Board also approved a special plan of implementation for affected employees. The approved plan shall be to adjust the salary of any employee which is below the average salary of his or her classification in the ABCA to the average salary, as shown below. Salaries of employees at or above the average for their classifications in the ABCA shall remain unchanged.

TITLE	SALARY
Unit Manager	\$36,516
Inspector 1	\$27,428
Inspector 2	\$24,534

Public Health Educator 1

\$26,642

These actions are effective December 1, 2001. Tim Basford, Assistant Director, Classification and Compensation Section, presented the proposal.

OTHER BUSINESS

Upon motion of Mr. Stump, seconded by Rev. Gilmer, the State Personnel Board, approved the request of Nichelle D. Perkins, Director, Division of Personnel, to defer consideration of the proposed revision of Pay Plan Implementation Policy and pilot salary schedule until the November 15, 2001 State Personnel Board meeting.

With no further business to discuss, Chairman Morgan entertained the motion to adjourn the meeting. The motion was seconded and passed.

NEXT BOARD MEETING

The next State Personnel Board meeting is scheduled for Thursday, November 15, 2001, at 2:00 p.m. in Building 6, Room B-425, State Capitol Complex, Charleston, West Virginia.

Roger Morgan, Chairman
State Personnel Board

Alma M. Legg, Secretary
State Personnel Board

[Top of Page](#)