

MINUTES OF THE STATE PERSONNEL BOARD
December 20, 2001
Charleston, West Virginia

The State Personnel Board met on December 20, 2001 at 2:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were, Chairman Roger Morgan, Board members Eugene Stump and Elizabeth Harter. Board members Rev. Paul J. Gilmer and Sharon Lynch were unable to attend the meeting. Nichelle D. Perkins, Director, Division of Personnel, Assistant Directors Tim Basford, Evelyn Davis, Tari McClintock Crouse, and Max Farley, and Alma M. Legg, Secretary to Board, attended the meeting.

The minutes of the November 15, 2001 meeting had been sent to the members of the Board prior to the meeting. Chairman Morgan asked for any additions or corrections. There being none, the November minutes were approved by unanimous consent.

CONSIDERATION OF PROPOSALS

DEPARTMENT OF EDUCATION and the ARTS

Division of Rehabilitation Services

Upon motion of Ms. Harter, seconded by Mr. Stump, the State Personnel Board approved proposal #2151, to increase the pay grades for Physical Therapist 1 from pay grade 18 (\$31,800-\$53,988) to pay grade 20 (\$36,420-\$67,380) and Physical Therapist 2 from pay grade 20 (\$36,420-\$61,488) to pay grade 22 (\$41,712-\$77,172). The Board also approved the request for a special plan of implementation for the Physical Therapist 1 classification which provides that the current salary of any incumbent in the Physical Therapist 1 class shall be adjusted by 14% or to the new minimum, whichever is greater. The plan of implementation for Physical Therapist 2 provides that salaries of incumbents below the minimum rate of the new pay grade shall be adjusted to the new minimum and salaries within the range of the new pay grade shall remain the same. This action is effective January 1, 2002. Tim Basford, Assistant Director, Classification and Compensation Section, presented the proposal.

DEPARTMENT OF TAX & REVENUE

Division of Insurance

Upon motion of Ms. Harter, seconded by Mr. Stump, the State Personnel Board approved proposal #2152, to exempt the position of General Counsel from the classified service due to the policymaking nature of the position. This action is effective immediately. Tim Basford, Assistant Director, Classification and Compensation Section, presented the proposal.

BUREAU OF EMPLOYMENT PROGRAMS

Upon motion Ms. Harter, seconded by Mr. Stump, the State Personnel Board approved proposal #2153, to establish the position of Employment Programs Office Manager 3 at pay grade 17 (\$29,712-\$54,972) to be effective January 1, 2002. Tim Basford, Assistant Director, Classification and Compensation Section, presented the proposal. Thomas R. Rardin, Office of Personnel Services, Bureau of Employment Programs, attended the meeting

With no further business to discuss, Chairman Morgan entertained the motion to adjourn the meeting. The motion was seconded and passed.

NEXT BOARD MEETING

The next State Personnel Board meeting is scheduled for Thursday, January 17, 2002, at 2:00 p.m. in Building 6, Room B-425, State Capitol Complex, Charleston, West Virginia.

Roger Morgan, Chairman
State Personnel Board

Alma M. Legg, Secretary
State Personnel Board

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