

MINUTES OF THE STATE PERSONNEL BOARD
January 17, 2002
Charleston, West Virginia

The State Personnel Board met on January 17, 2002 at 2:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were, Chairman Roger Morgan, Board members Eugene Stump, Sharon Lynch and Elizabeth Harter. Board member Rev. Paul J. Gilmer was unable to attend the meeting. Nichelle D. Perkins, Director, Division of Personnel, Assistant Directors Tim Basford, Evelyn Davis, and Max Farley, and staff member Brenda Brooks attended the meeting.

The minutes of the December 20, 2001 meeting had been sent to the members of the Board prior to the meeting. Chairman Morgan asked for any additions or corrections. There being none, the December minutes were approved by unanimous consent.

CONSIDERATION OF PROPOSALS

DEPARTMENT OF TRANSPORTATION
Division of Motor Vehicles

Upon motion of Ms. Harter, seconded by Mr. Stump, the State Personnel Board approved proposal #2154, to establish the classified-exempt policymaking position of Executive Director, West Virginia Motorsports Council to be effective immediately. Tim Basford, Assistant Director, Classification and Compensation Section, presented the proposal.

DEPARTMENT OF HEALTH & HUMAN RESOURCES

Upon motion of Ms. Lynch, seconded by Ms. Harter, the State Personnel Board approved proposal #2155, to establish a twelve month probationary period for the following job classifications:

- Economic Service Worker
- Economic Service Supervisor
- Family Support Specialist
- Social Service Worker II
- Social Service Worker III
- Social Service Supervisor
- Protective Service Worker
- Protective Service Worker Trainee
- Child Protective Service Supervisor

The twelve month probationary period will apply only to employees hired in these job classifications from an original appointment on or after February 1, 2002. Tim Basford, Assistant Director, Classification and Compensation Section, presented the proposal.

OTHER BUSINESS

Upon motion of Mr. Stump, seconded by Ms. Harter, the State Personnel Board, in accordance with Section 17.1 of the *Division of Personnel Administrative Rule*, determined that the secondary employment of Rose Ann Bullman, Michael Walker, Shannon Hornbeck, and, Carolyn Sutphin would not conflict with their employment with the Department of Health and Human Resources.

Upon motion of Mr. Stump, seconded by Ms. Harter, the State Personnel Board, in accordance with Section 17.1 of the

Division of Personnel Administrative Rule, determined that the secondary employment of Kristen R. McElwain-Davis, Stacie L. Davis, Mary E. Hartley, Anna M. Grafton, Charles Morris, and, Linda Zeigler would not conflict with their employment with the Department of Health and Human Resources.

With no further business to discuss, Chairman Morgan entertained the motion to adjourn the meeting. The motion was seconded and passed.

NEXT BOARD MEETING

The next State Personnel Board meeting is scheduled for Thursday, February 21, 2002, at 2:00 p.m. in Building 6, Room B-425, State Capitol Complex, Charleston, West Virginia.

Roger Morgan, Chairman
State Personnel Board

Alma M. Legg, Secretary
State Personnel Board

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