

## **MINUTES OF THE STATE PERSONNEL BOARD**

**February 16, 2006**

**Charleston, West Virginia**

The State Personnel Board met on February 16, 2006 at 2:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were Board members Robert Ferguson, Jr., Chairman, Sharon Lynch, Eugene Stump and Elizabeth D. Walker. Others in attendance were: Willard M. (Max) Farley, Acting Director of the Division of Personnel; Assistant Directors Tim Basford, Tari Crouse, Evelyn Davis and Jim Wells; and, Shelly Lowery, Secretary to the Board.

### **APPROVAL OF MINUTES**

The minutes of the January 19, 2006 meeting had been sent to the members of the Board prior to the meeting. Chairman Ferguson asked for any additions or corrections. There being none, Mr. Stump moved the minutes be accepted. Ms. Walker seconded the motion. The January 19, 2006 minutes were approved by unanimous consent.

### **OTHER BUSINESS**

The Board acknowledged receipt of the Division of Criminal Justice Services organizational chart.

Upon motion of Ms. Lynch, seconded by Ms. Walker, the State Personnel Board approved filing of a notice of amendments to an emergency rule and agency approval of a proposed rule regarding *Interdepartmental Transfer of Permanent State Employees* with the Legislative Rule-Making Rule Committee and the Secretary of State's Office in accordance with the provisions of *W.V. Code §29A-3-1 et seq.*

Tari McClintock Crouse, Assistant Director of Employee Communications and Information, presented a time line review of the schedule of activities for amendments to the Administrative Rule and the Workers' Compensation Temporary Total Disability/Sick Leave Rule.

With no further business, Chairman Ferguson entertained the motion to adjourn the meeting. Ms. Walker moved, Mr. Stump seconded the motion. Motion carried.

### **NEXT BOARD MEETING**

The next state Personnel Board meeting is scheduled for March 16, 2006, at 2:00 p.m. in Building 6, Room B-425, State Capitol Complex, Charleston, West Virginia.

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Robert Ferguson, Jr., Chairman  
State Personnel Board

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Shelly Lowery, Secretary  
State Personnel Board