

MINUTES OF THE STATE PERSONNEL BOARD

February 15, 2007

Charleston, West Virginia

The State Personnel Board met on February 15, 2007 at 2:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were Robert Ferguson, Jr., Chairman, and members Eugene Stump and Elizabeth D. Walker. Member Sharon Lynch participated by telephone. Others in attendance were: Billie Jo Streyle-Anderson, Director of the Division of Personnel; Tim Basford, Tari Crouse, Evelyn Davis, and Jim Wells, Assistant Directors of Classification and Compensation, Employee Communications and Information, Organization and Human Resource Development, and Employee Relations, respectively; and, Shelly Lowery, Secretary to the Board.

APPROVAL OF MINUTES

The minutes of the January 18, 2007 meeting had been sent to the members of the Board prior to the meeting. Chairman Ferguson asked for any additions or corrections. There being none, Mr. Stump moved the minutes be accepted. Ms. Walker seconded the motion. The January 18, 2007 minutes were approved by unanimous consent.

CONSIDERATION OF PROPOSALS

DEPARTMENT OF EDUCATION & THE ARTS

Division of Rehabilitation Services

Upon motion of Ms. Walker, seconded by Ms. Lynch, the State Personnel Board approved proposal #2400, designating the Information Technology Section of the State Office of the Division of Rehabilitation Services as the organizational unit for a reduction in force due to a lack of work and material changes in the organization. The reduction in force is effective no sooner than the close of business on March 15, 2007, allowing at least fifteen days of notice to affected employees. Tari McClintock Crouse, Assistant Director of Employee Communications and Information, presented the proposal.

OTHER BUSINESS

With no further business, Chairman Ferguson entertained the motion to adjourn the meeting. Mr. Stump moved, Ms. Walker seconded the motion. Motion carried.

NEXT BOARD MEETING

The next state Personnel Board meeting is scheduled for March 15, 2007, at 2:00 p.m. in Building 6, Room B-425, State Capitol Complex, Charleston, West Virginia.

Robert Ferguson, Jr., Chairman
State Personnel Board

Shelly Lowery, Secretary
State Personnel Board