

MINUTES OF THE STATE PERSONNEL BOARD EMERGENCY MEETING
December 23, 2008
Charleston, West Virginia

The State Personnel Board held an emergency meeting, as requested by Chairman Ferguson, by telephone conference on December 23, 2008, at 10:30 a.m. to consider adoption of an emergency rule relative to a proposal by the Public Employees Insurance Agency requesting a waiver of the annual leave carryover rule for two staff members. Those participating in the conference call were Robert W. Ferguson, Jr., Chairman, and members, Jack Canfield, Mark Carbone, Sharon Lynch, and Eugene Stump. Others participating included: Tari McClintock Crouse, Assistant Director of the Employee Communications and Information Section of the Division of Personnel; Jim Kirby, General Counsel for the Department of Administration, Donna Lipscomb, Executive Coordinator for the Department of Administration; Ted Cheatham, Director of the Public Employees Insurance Agency; Mike Adkins, Deputy Director of Operations for the Public Employees Insurance Agency; and, Shelly Lowery, Secretary to the Board.

CONSIDERATION OF PROPOSAL

PUBLIC EMPLOYEES INSURANCE AGENCY

A discussion was held regarding possible remedies to the annual leave carryover rule. Mr. Kirby noted that an emergency rule had been used in the past and, upon request of Chairman Ferguson, Mr. Kirby had drafted an emergency rule for the Board's consideration. Mr. Kirby read a copy of the draft emergency rule to the Board as a written copy was not available at the time of the teleconference. Upon motion of Mr. Carbone, seconded by Mr. Stump, the State Personnel Board voted to adopt the emergency rule as written by Jim Kirby, General Counsel for the Department of Administration. Mr. Canfield voted against the proposal.

OTHER BUSINESS

With no further business, the meeting adjourned.

NEXT BOARD MEETING

The next state Personnel Board meeting is scheduled for January 15, 2009, at 2:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.

Robert Ferguson, Jr., Chairman
State Personnel Board

Shelly R. Lowery, Secretary
State Personnel Board