

**MINUTES OF THE STATE PERSONNEL BOARD**  
**December 16, 2010**  
**Charleston, West Virginia**

The State Personnel Board met via conference call on December 16, 2010, at 2:00 p.m. to conduct business and to consider other administrative matters. Participants were Robert W. Ferguson, Jr., Chairman, and members, Beth Walker, Eugene Stump, Sharon Lynch, and John Canfield. Member Mark Carbone was unable to attend. Others in attendance included: Sara Walker, Director of the Division of Personnel; Tari McClintock Crouse, Assistant Director of Employee Communications and Information; Evelyn Davis, Assistant Director of Organization and Human Resource Development; Barbara Jarrell, Assistant Director of Classification and Compensation; Lynn Schillings, Personnel Specialist, Senior of Internal Employee Placement; and, Elizabeth Williams, Interim Secretary to the Board.

**APPROVAL OF MINUTES**

The members of the Board received the minutes from the November 18, 2010, meeting prior to this meeting. Mr. Stump moved to accept the minutes as written for the November 18, 2010, meeting. Ms. Lynch seconded the motion. The Board approved the November 18, 2010, minutes by unanimous consent.

**CONSIDERATION OF PROPOSALS**

**GREENBRIER COUNTY HEALTH DEPARTMENT**

Upon motion of Mr. Canfield, seconded by Ms. Walker, the State Personnel Board approved proposal #2556, to implement an across-the-board, non-base building salary adjustment of \$500 for full-time permanent employees of the Greenbrier County Health Department, to be effective and paid in December 2010. Tari M. Crouse, Assistant Director of Employee Communications and Information, presented the proposal.

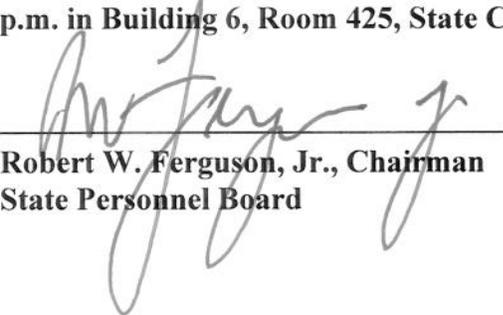
**OTHER BUSINESS**

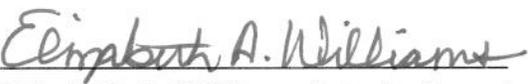
No other business

With no further business, the meeting adjourned.

**NEXT BOARD MEETING**

The next state Personnel Board meeting is scheduled for January 20, 2011, at 2:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.

  
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Robert W. Ferguson, Jr., Chairman  
State Personnel Board

  
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Elizabeth A. Williams, Interim Secretary  
State Personnel Board