

MINUTES OF THE STATE PERSONNEL BOARD
December 20, 2012
Charleston, West Virginia

The State Personnel Board met on December 20, 2012, at 1:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were: Ross Taylor, Chairman, and members Eugene Stump and Randy Hansford. Members Mark Carbone, Sharon Lynch and Elizabeth Walker participated by telephone. Others in attendance included: Sara Walker, Director of Personnel; Joe Thomas, Assistant Director, Employee Relations; Teresa Morgan, Assistant Director, Employee Information and Transaction Processing; Barbara Jarrell, Assistant Director, Classification and Compensation; Mike Campbell, Assistant Director, Staffing Services; Lynn Schillings, Internal Placement; Mary Jane Ayoob, Staffing Services; Jim Bateman, Staffing Services; Ginny Fitzwater, Department of Health and Human Resources; Harold Clifton, Department of Health and Human Resources; Victoria Jones, Department of Health and Human Resources; Donna Lipscomb, Department of Administration; Karen Thornton, Esq., Attorney General's Office; and Drema Gibson, Secretary to the Board.

APPROVAL OF MINUTES

The members of the State Personnel Board received the minutes from the November 15, 2012, meeting prior to this meeting. Mr. Stump moved to accept the minutes as written for the November 15, 2012, meeting. Mr. Hansford seconded the motion. The Board approved the November 15, 2012, minutes by unanimous consent.

CONSIDERATION OF PROPOSALS

2617 DHHR – Bureau for Behavioral Health & Health Facilities

Upon motion of Ms. Lynch, seconded by Mr. Hansford, the State Personnel Board approved DHHR – Bureau for Behavioral Health & Health Facilities proposal #2617 to rescind item number one of proposal #2514 approved by the State Personnel Board on June 18, 2009. This proposal addressed recruitment and retention issues at Mildred Mitchell Bateman and William R. Sharpe, Jr. Hospitals. DHHR requested to rescind only the following portion of that proposal:

To provide for a 3% retention incentive after three years in the respective job classifications of Health Service Worker, Health Service Assistant, and Licensed Practical Nurse with a plan of implementation whereby current employees in those job classifications who have three or more years in their job classifications receive a 3% increase.

The effective date of this proposal is January 1, 2013.

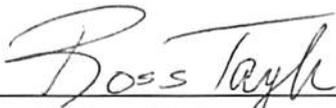
OTHER BUSINESS

The regular meetings of the State Personnel Board will be held on the second Tuesday of each month at 2:00 p.m.

With no further business, the meeting adjourned.

NEXT BOARD MEETING

The next State Personnel Board meeting is scheduled for Tuesday, January 15, 2013, at 2:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.



**Ross Taylor, Chairman
State Personnel Board**



**Secretary
State Personnel Board**