

MINUTES OF THE STATE PERSONNEL BOARD
November 18, 2014
Charleston, West Virginia

The State Personnel Board met on November 18, 2014 at 1:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting: Chairman Jason Pizatella; Board Members Eugene Stump, Mark Carbone, Elizabeth Walker and Sharon Lynch participated by telephone. Others in attendance were: John McBrayer and Kathleen Dempsey, Department of Highways; Carol Lindsey, Hampshire County Health Department; Bob Paulson, Department of Administration; Karen Thornton, Attorney General's Office; Andrea Fout Tinsley, Brad Reed and Sam England, Division of Natural Resources; John Thompson, UE Local 170; Eddie Chambers, Donald Petry and Frankie Armentrout, DOH District 0123. Division of Personnel staff members attending were: Sara Walker, Director; Teresa Morgan; Mike Campbell; Mary Jane Ayoob; Wanda White; Lisa Collins; Bruce Cottrill; Mark Isabella; and Drema Gibson, Board Secretary.

APPROVAL OF MINUTES

The members of the State Personnel Board received the minutes from the October 21, 2014 meeting prior to this meeting. Mr. Stump moved to accept the minutes as written and Ms. Lynch seconded the motion. The Board approved these minutes by unanimous consent.

CONSIDERATION OF PROPOSALS

2677 Department of Transportation – Division of Highways

Upon motion of Ms. Lynch and seconded by Mr. Stump, the Board approved the Division of Highways' proposal #2677, as modified, establishing a new pay scale (progressive tiers) for each Transportation Worker classification. Although the Board approved moving the Transportation Worker 4 to the 15 H pay grade, the salary cap of the 15 H pay grade cannot be increased to \$23.50 at this time. The Board approved addressing that portion of this proposal when the full pay plan is revised. The Transportation Worker 1, 2 and 3 classifications will remain at their current pay grades 10 H, 11 H, and 12 H, respectively, as the progressive tiers for these classifications fall within the range of these pay grades. This proposal, as modified, is effective January 1, 2015.

2664 Department of Transportation – Division of Highways

Upon motion of Mr. Stump and seconded by Mr. Carbone, the Board approved the Division of Highways' proposal #2664 establishing a structured wage progression program that will allow transportation workers to increase their hourly wage when meeting the requirements and standards of the Apprenticeship Work Study Program and specified work experience to progress in the program. This proposal is effective January 1, 2015.

2674 Hampshire County Health Department

Upon motion of Ms. Lynch and seconded by Mr. Carbone, the State Personnel Board approved the Hampshire County Health Department's proposal #2674 to recognize the Hampshire County Health Department as the organizational unit for a reduction in hours due to a lack of work. One Office Assistant 3 position will be reduced from 60% to 40% FTE, effective November 30, 2014.

2675 Department of Commerce - Division of Natural Resources

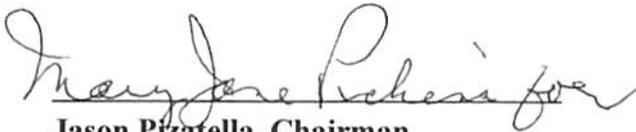
Upon motion of Mr. Carbone and seconded by Ms. Lynch, the State Personnel Board approved the Division of Natural Resources' proposal #2675 requesting that the Cass Scenic Railroad State Park, Rail Operations Section be approved as the organizational unit for a reduction in force, effective December 31, 2014.

OTHER BUSINESS

None.

NEXT BOARD MEETING

The next regular meeting of the State Personnel Board is scheduled for Tuesday, December 16, 2014, at 1:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.



**Jason Pizatella, Chairman
State Personnel Board**



**Drema Gibson, Secretary
State Personnel Board**