

MINUTES OF THE STATE PERSONNEL BOARD
August 18, 2016
Charleston, West Virginia

The State Personnel Board met on August 18, 2016 at 1:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting: Chair Mary Jane Pickens; Board Members Jeff Woods, Bernice Deem, Mark Carbone, and Mark Dellinger (via phone); Karen Smith and Loita Butcher, Department of Corrections; and Jennelle Jones and Bob Paulson, Department of Administration. Division of Personnel staff members attending were: Sara Walker, Director; Joe Thomas, Wendy Elswick, Mark Isabella, Lisa Collins, Wanda White, Teresa Morgan, Bobbie Seyedmonir and Board Secretary, Drema Gibson.

APPROVAL OF MINUTES

The members of the State Personnel Board received the minutes from the June 28, 2016 special meeting prior to the meeting. Mr. Carbone moved to accept the minutes as written and Mr. Woods seconded the motion. The Board approved the minutes by unanimous consent.

The members of the Board received the minutes from the July 21, 2016 meeting prior to the meeting. Mr. Woods moved to accept the minutes as written and Mr. Carbone seconded the motion. The Board approved the minutes by unanimous consent.

2720 Department of Military Affairs & Public Safety
Division of Justice & Community Services

Upon motion of Mr. Carbone and seconded by Mr. Woods, the Board approved the Department of Military Affairs & Public Safety, Division of Justice & Community Services' proposal (SPB #2720) to revise the pay grade for the Director, Office of Research and Strategic Planning (8891) from pay grade 18 to pay grade 20. (This classification was formerly titled Director, Criminal Justice Statistical Analysis Center.) Additionally, the Board eliminated the current special provision approved by the State Personnel Board on October 16, 1997 that authorized appointments at any rate within the Pay Grade 18 compensation range for the former classification of Director, Criminal Justice Statistical Analysis Center. The effective date is September 1, 2016.

2724 Department of Military Affairs & Public Safety
Division of Corrections

Upon motion of Mr. Carbone and seconded by Ms. Deem, the Board approved the Department of Military Affairs & Public Safety, Division of Corrections' proposal (SPB #2724) to establish the classifications of Corrections Facility Coordinator 1 at Pay Grade 9 (\$22,584 - \$41,784) and Corrections Facility Coordinator 2 at Pay Grade 11 (\$24,912 - \$46,092). The effective date is October 1, 2016.

2725 Logan County Health Department

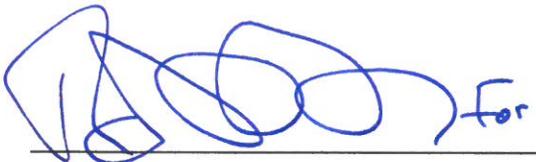
Upon motion of Ms. Deem and seconded by Mr. Carbone, the Board approved the Logan County Health Department's proposal (SPB #2725) to recognize the Logan County Health Department as the organizational unit for a reduction in force due to lack of funds. This reduction in force will result in the elimination of one full-time Nurse 2 position. The effective date of this proposal is September 1, 2016.

OTHER BUSINESS

None.

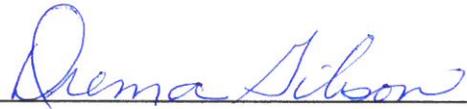
NEXT BOARD MEETING

The next regular meeting of the State Personnel Board is scheduled for Thursday, September 15, 2016, at 1:00 p.m. in Building 6, Room 416, State Capitol Complex, Charleston, West Virginia.



For MJP

Mary Jane Pickens, Chair
State Personnel Board



Drema Gibson, Secretary
State Personnel Board