

## **Registration Process for Online Division of Personnel-OHRD Courses**

Thank you for your interest in the WebCT course *The Drug-Free Workplace Online*. Please follow the link below to access the online enrollment form for this course. Once the completed form has been submitted you will receive an email within 2-3 business days confirming your enrollment and providing the username and password needed to access the course.

Should you require additional assistance please contact the OHRD Project Coordinator, Jeremy Walker at (304) 558-3950 x.57242 or by email at [jeremy.p.walker@wv.gov](mailto:jeremy.p.walker@wv.gov).

### **Instructions**

Click link below to access the online registration form. You will be prompted to enter the following items to access the form: User ID- **dhhr** and Password- **onlinelearning**

*\*Please note that Internet Explorer is required to properly view this course.*

[https://www.wvdhhr.org/mis/apps/webct\\_en/](https://www.wvdhhr.org/mis/apps/webct_en/)